

Wednesday 23<sup>rd</sup> October 2024

Dear Parent or Carer

**Parents' Evenings - Monday 11<sup>th</sup> and Tuesday 12<sup>th</sup> November 2024 – Main School Building**

Ten-minute slots will be available from 3:30 – 6:30pm on Monday 11<sup>th</sup> November 2024, and 3:30-5:30pm on Tuesday 12<sup>th</sup> November 2024.

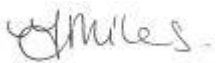
Your appointments will be bookable via Scopay from 6.00pm today, so please make sure that your email addresses are up-to-date and that you can access this platform. The booking window will close on Monday 11<sup>th</sup> November at 12 noon. *If you need any assistance, please contact our office. They are able and happy to help.*

**We aim to engage with all parents.** If you are unable to make the two dates above, class teachers will be telephoning you to discuss your child's progress in school and any next steps. There is the opportunity to identify a suitable time on the reply slip below.

Slots are time limited, and teachers will be endeavouring to stick to the schedules on the evening, as much as they are able.

Should you require the opportunity for a lengthier discussion with your child's class teacher at an alternative time, please indicate on the reply slip or get in touch via the office email: [office@nor.eastern-mat.co.uk](mailto:office@nor.eastern-mat.co.uk). We will be happy to organise this for you.

Kind regards,



Julia Miles  
Principal

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Please return to your child's class teacher if you require an alternative to Monday 11<sup>th</sup> or Tuesday 12<sup>th</sup> November 2024.

Name of child: \_\_\_\_\_ Class: \_\_\_\_\_

I am unable to make Monday 11<sup>th</sup> or Tuesday 12<sup>th</sup> November 2024 and I would like a telephone call.

I am available at the following time(s): \_\_\_\_\_ OR

I would like a more extended conversation. I can come into school at the following times

\_\_\_\_\_

Parent: \_\_\_\_\_ Contact number: \_\_\_\_\_